EXHIBIT A

**Environmental Services**

**RFP Response Form**

**\*Respondents can either use this Word document or prepare their own document that includes the information requested in the order in which it appears on this document. Response document shall not exceed 10 pages.**

Name of Firm:

Primary Contact Name and Title:

Phone:

Email:

Mailing Address:

1. **Organizational summary and qualifications.** A description of the firm, including the names, qualifications, and experience of the proposed project team, longevity, client base, areas of specialization and expertise and any other pertinent information in such a manner that proposal evaluators may reasonably formulate an opinion about the stability of the organization. Identify specific individuals that have a state license or registration as a Professional Engineer (PE) or Professional Geologist (PG). Provide resumes or CVs as Exhibit B.

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1. **Experience.** Check all that apply:
* Experience conducting Phase I Environmental Site Assessments
* Experience conducting Phase II Environmental Site Assessments
* Experience conducting Mineral Risk Assessments
* Experience conducting soil investigations
* Experience conducting groundwater investigations
* Experience conducting groundwater monitoring
1. **References.** Provide at least three references for whom the firm has performed similar services of similar scope or for which the reference has direct experience reviewing the work of the firm. Include the organization name, contact person’s name, email address, telephone number, and a brief description of the services performed for the reference or reviewed by the reference.

**Reference 1:**

Organization:

Contact person’s name and title:

Email:

Phone:

Reason for listing as a reference:

**Reference 2:**

Organization:

Contact person’s name and title:

Email:

Phone:

Reason for listing as a reference:

**Reference 3:**

Organization:

Contact person’s name and title:

Email:

Phone:

Reason for listing as a reference:

1. **Task Proposals.** Check the box next to each task for which you are proposing to provide services for. Provide hourly rates and all other information about service fees or other billable costs as Exhibit C. These rates will be included as an Exhibit to the Master Services Agreement, if awarded. Include a cost and estimated completion date or timeframe for Tasks 2 and 3 if you have checked those tasks. Assume that the Master Services Agreement and Task Orders are executed on or before December 16, 2024 when proposing the completion date or timeframe.
* Task 1: Phase I ESA for Capay Cache Creek Site

Proposed Cost:

Proposed Completion Date / Timeframe:

* Task 2: Phase I ESA and Mineral Risk Assessment for Los Rios South Site

Proposed Cost:

Proposed Completion Date / Timeframe:

* Task 3: On-Call Surveying Services (Include rate sheet/fee schedule as Exhibit C)
1. **Master Services Agreement and Insurance Requirements**.
* By checking this box, the submitter confirms that the Conservancy’s insurance requirements and Sample Master Services Agreement (Attachments B and C of the Qualified Appraisers RFP) have been reviewed by the appropriate personnel.

List of any requested exceptions or changes to the insurance requirements. State “Not Applicable” if there are none:

List of any requested exceptions or changes to the Master Services Agreement. State “Not Applicable” if there are none:

1. **Potential Conflict of Interest**. Identify any potential organizational or professional conflicts of interest, including all relevant facts concerning any past, present or currently planned interests, which may present a conflict of interest. State “Not Applicable” if there are none.
2. **Authorized Signature.** Name, title, and signature of representative authorized to sign contracts on behalf of the firm or individual contractor:

Name:

Title:

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ADDITIONAL EXHIBITS TO INCLUDE AS PART OF THE RFP RESPONSE PACKAGE:**

(These Exhibits do not count towards the 10 page limit)

* **Exhibit B: Resumes or CVs**
* **Exhibit C: Rate Sheet / Fee Schedule**